

WEST PENNSBORO TOWNSHIP MUNICIPAL AUTHORITY

2150 Newville Road, Carlisle, PA 17015 * Phone: 717-243-8220 * Fax: 717-243-1592



WEST PENNSBORO TOWNSHIP EMPLOYMENT OPPORTUNITY

POSITION: Wastewater Treatment Plant Operator (*No Contract Operations Need Apply*)

FLSA STATUS: Full-time or Part-time

GENERAL SUMMARY:

This position provides operation activities and maintenance to the wastewater treatment and distribution facility.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The scope of work includes monitoring and adjustments, flow reading, collecting samples, field testing, and maintenance of mechanical pumps and controls. Administers the technical aspects of plant operations, compliance with state and federal operating regulations, and underground sewer system. Assist in the operation and maintenance of an activated sludge Wastewater Treatment Facility and other duties as assigned.

- Inspect mechanical and electrical components for proper operations
- Utilize instrumentation and field kits to monitor typical operational parameters
- Collect compliance samples and deliver to the laboratory as required.
- Complete/submit all regulatory reports and monitor sampling results as required.

MINIMUM REQUIREMENTS AND QUALIFYING CRITERIA:

- High school diploma or equivalent
- Possession of a valid Pennsylvania driver's license.
- Five years of increasing responsibility in wastewater treatment plant operations and maintenance.
- Candidate is required to obtain CDL class (B) and a class C, E, 1234 Wastewater Operators Licenses or ability to obtain within 6 months.

PHYSICAL DEMANDS/WORK ENVIRONMENT: The physical demands described below are representatives of those required for the position.

- Work is performed indoors and outdoors, in all types of weather conditions.
- Walking, standing; stooping, kneeling, squatting, climbing, twisting, bending, reaching, pushing, pulling, and lifting up to 50 pounds.
- Working on irregular surfaces or heights above the ground.
- See and communicate effectively.
- Must be able to use body to work, move or carry objects or materials.

COMPENSATION: An annual salary will be offered commensurate with education, skills, and relevant experience; the Township offers an excellent benefits package.

Interested applicants should send a resume and cover letter to; Evelyn Swartz, Township Secretary at West Pennsboro Township, 2150 Newville Road, Carlisle, PA 17015, or e-mail to eswartz@wptwp.org