

A G E N D A

BOARD OF SUPERVISORS

JANUARY 2, 2024

RE-ORGANIZATION MEETING

6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OFFICER FOR BOARD OF SUPERVISORS

RE-ORGANIZATION

- 1.) Adopt Resolution #2024-01 (2024 Fee Schedule/Exhibit "A")
- 2.) Adopt Resolution #2024-02 (2024 IRS Mileage Reimbursement Rate)
- 3.) Adopt Resolution #2024-03 (2024 Legal Fees/Exhibit "A")
(2024 Engineering Fees/Exhibit "B")

PUBLIC PARTICIPATION (Non-Agenda Items)

APPROVAL OF MINUTES – December 18, 2023

TREASURER REPORT – Township & Authority Bills

NEW BUSINESS

- 4.) Adopt Resolution #2024-04 (EOP) 2024 Emergency Operations Plan

ADJOURNMENT

MINUTES
WEST PENNSBORO TOWNSHIP
BOARD OF SUPERVISORS RE-ORGANIZATION MEETING
January 2, 2024

The West Pennsboro Township Board of Supervisors convened on Tuesday, January 2, 2024, at 6:00 PM, in the West Pennsboro Township Municipal Building at 2150 Newville Road, Carlisle, Pennsylvania.

Members in Attendance: Charles Finkenbinder, Rick Mains, Jr., and Donald S. Agar.
Staff present: Secretary Evelyn M. Swartz, and Township Manager Wayne E. Myers.
Members of the public: See attached sheet.

CALL TO ORDER:

Chairman Agar called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

SWEAR IN SUPERVISOR

Secretary Swartz swore Charles Finkenbinder in as Supervisors of West Pennsboro Township.

OFFICERS FOR BOARD OF SUPERVISORS

Upon motion of Charles Finkenbinder, and seconded by Rick Mains, Jr., Donald Agar was unanimously elected Chairman. Upon motion of Richard Mains and seconded by Donald Agar, Charles Finkenbinder was unanimously elected Vice Chairman.

RE-ORGANIZATION

*On a **Finkenbinder/Mains** motion, the Board unanimously **approved** the following:*

Administrative

Manager/Township Zoning & Code Enforcement Officer/Director of Operations –
Wayne E. Myers

Township Zoning & Code Enforcement Officer
Paul Wilson, P.E.

Township Secretary – Evelyn M. Swartz

Chief Administrative Officer for Pension Plan
(*As per the #2001-03 Ordinance*) – Evelyn M. Swartz

Administrative Assistant/Township Treasurer/Right to Know Officer –
Joyce Stone

Public Works Superintendent – Jeffery L. Shope

Township & Authority Engineers

Township Engineer – Wilson Engineering & Consulting, Paul Wilson, P.E.

Authority Engineer – GHD, Nancy Adams, P.E.

Solicitors

Solicitor – Mark W. Allshouse *Board of Supervisors*
Planning Commission
Municipal Authority

Solicitor – Zoning Hearing Board – Christopher E. Fisher, Esquire (Saidis Shultz
& Fisher)

Other Officials

Sewage Enforcement Officer – Vincent C. Elbel

Alternate Sewage Enforcement Officer – Jim Maun

Vacancies

Vacancy Board

- Larry Weston

West Pennsboro Township Public Safety Director & Emergency Mgmt.

Coordinator

- Daniel Joseph Grimes (*Emergency Management Coordinator*)
- Charles R. Finkenbinder (*Deputy Emergency Management Coordinator*)

Big Spring Senior Center

- Donald Agar

Bonds

Managers Bond	\$500,000.00
Treasurers Bond	\$500,000.00
Crime Policy Bond	\$300,000.00

<u>Compensations:</u>	<i>Zoning Hearing Board</i>	<i>\$35.00/mtg.</i>
	<i>Municipal Authority</i>	<i>\$35.00/mtg.</i>
	<i>Planning Commission</i>	<i>\$35.00/mtg.</i>
	<i>Mileage Reimbursement</i>	<i>.67 cents/mile</i>

Depositors	F & M Trust
Fee Schedules	(see attached)

2024 Meeting Dates & Holidays – (see attached)

Resolution #2024-01 (2024 Fee Schedule)

On an **Finkenbinder/Mains** motion, the Board unanimously **adopted** Resolution #2024-01 Fee Schedule.

Resolution #2024-02 (2024 IRS Mileage Reimbursement Rate)

On a **Mains/Agar** motion, the Board unanimously **adopted** Resolution #2024-02 IRS Mileage Reimb Rate.

Resolution #2024-03 (2024 Legal/Engineering Fees)

On a **Finkenbinder/Mains** motion, the Board unanimously **adopted** Resolution #2024-03 Exhibit A & B (2024 Legal and Engineering Fee Schedule).

PUBLIC PARTICIPATION (Non –Agenda Items) –

Millard Finkenbinder asked if the Resolutions and other information would be placed on the Township website, and the Secretary said it would be.

APPROVAL OF MINUTES –

On an **Agar/Mains** motion, the Board unanimously **approved** the minutes of the December 18, 2023, meeting.

TREASURERS REPORT – Township & Authority Bills

On an **Agar/Mains** motion, the Board unanimously **approved** the treasurer's report and authorized payment for the Township and Authority bills.


NEW BUSINESS

Resolution #2024-04 (EOP) Emergency Operations Plan

*On a **Finkenbinder/Mains** motion, the Board unanimously **adopted** Resolution #2024-04 (EOP), 2024 Emergency Operation Plan.*

ADJOURNMENT

*On a **Finkenbinder/Mains** motion, there being no further business to come before the Board, the meeting was adjourned at 6:15 PM.*



Charles Finkenbinder, Vice Chairman



Rick Mains, Jr. Supervisor

Donald S. Agar, Chairman

WEST PENNSBORO TOWNSHIP RE-ORGANIZATION MEETING

January 02, 2024

Please sign and print your name so that we may properly record your presence at the West Pennsboro Township Re-Organization Meeting this day January 02, 2024, at West Pennsboro Township Building.

1. Karl M Smith Jr / Karl M Smith Jr
2. Millard Kintzen Gied
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____