

WEST PENNSBORO TOWNSHIP MUNICIPAL AUTHORITY

2150 Newville Road, Carlisle, PA 17015-7746 • Phone: (717) 243-8220 • Fax: (717) 243-1592



AGENDA

WEST PENNSBORO TOWNSHIP MUNICIPAL AUTHORITY

REGULAR MEETING

January 24, 2017

7:30 AM Call to Order

Oath of Office – John K. Bixler, III

Officers For Municipal Authority

Pledge of Allegiance

Public Participation

Approval of Minutes – December 21, 2016

New Business

- State Ethics Commission Form

Old Business

- Delinquent Accounts Update

Engineer's Report

- Township Park Sewer Fees

Supervisor of Operations

- Treatment Plant Report

Solicitor's Report

Next Scheduled Authority Meeting – March 28, 2017

Adjournment

Minutes of Meeting

West Pennsboro Township Municipal Authority January 24, 2017

The West Pennsboro Township Municipal Authority met on Tuesday, January 24, 2017, 7:30 AM, at the West Pennsboro Township Municipal Building, 2150 Newville Road, Carlisle, Pennsylvania. The following Authority members were present: Chairman William L. Piper; Jane F. Burke and Gary C. Heishman.

Also present: Wayne E. Myers, Authority Supervisor of Operations and Jill E. Hair, Administrative Assistant.

CALL TO ORDER

Chairman William Piper called the meeting to order at 7:33 AM, followed by the Pledge of Allegiance.

OFFICERS FOR MUNICIPAL AUTHORITY

Chairman Piper requested nominations of officers. Member Heishman recommended the following: William L. Piper as Chairman; Duff L. George as Vice-Chairman; and Jane F. Burke as Secretary.

*On a **Heishman/Burke** motion, the Board unanimously **approved** the officers as William L. Piper as Chairman; Duff L. George as Vice-Chairman; and Jane F. Burke as Secretary.*

PUBLIC PARTICIPATION - none

APPROVAL OF MINUTES

*On a **Burke/Heishman** motion, the Board unanimously **approved** the December 21, 2016 West Pennsboro Township Municipal Authority Minutes.*

NEW BUSINESS

State Ethics Commission Form

Chairman Piper reminded members to complete their State Ethics Commission Form and return it to the Township Office by April.

OLD BUSINESS

Delinquent Accounts Update

Jill E. Hair, Administrative Assistant, reviewed the aged receivables report and the delinquent sewer maintenance fee accounts. Certified letters were mailed on December 29, 2016. Mrs. Hair referenced the email from Attorney Steven Tiley regarding 107 E. Main Street, Plainfield.

*On a **Burke/Heishman** motion, the Board unanimously **approved** placing municipal liens against Shawn Dorty and Geoffrey Shenk's properties for delinquent sewer fees.*

ENGINEER'S REPORT

No report.

SUPERVISOR OF OPERATIONS

Wayne Myers, Supervisor of Operations, referenced an email from the American Canadian Youth Bishopric requesting a reduction in sewer user fees because the church is not utilizing the facility and there is one person living on the second floor part-time. Until further investigation of the property use, the sewer user fee of 2 EDU's will remain. Mr. Myers will mail them a letter.


SOLICITOR'S REPORT

No report.

ADJOURNMENT

The Board meeting adjourned at 8:02 AM. The next Authority meeting is scheduled for March 28, 2017 at 7:30 AM.


John K. Bixler



Jane F. Burke, Secretary

Duff L. George, Vice-Chairman

Gary C. Heishman



William L. Piper, Chairman

**WEST PENNSBORO TOWNSHIP
MUNICIPAL AUTHORITY MEETING**

January 24, 2017

Please print and sign your name so that we may properly record your presence at the Authority Meeting this day January 24, 2017 at the West Pennsboro Township Municipal Building.

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