

# AGENDA

## WEST PENNSBORO TOWNSHIP MUNICIPAL AUTHORITY

### REGULAR MEETING

MARCH 27, 2018

7:30 AM - Call to Order

Pledge of Allegiance

Public Participation

Approval of Minutes – January 23, 2018

#### New Business

- Interview candidates for WWTP Operator Position

#### Old Business

- Carriage House (SDKMWPII) @ 3455 Ritner Highway, Newville –Sanitary Sewer Easement Agreement
- Red Oak Estates Phase II A&B - Sewer Extension Agreement
- Chas Finkenbinder ice cream/sandwich shop @ 113 E. Main Street, Plainfield –Plan recorded
- P7/Ritner Land Owner @ 3419 Ritner Highway, Newville (Stambaugh) – Plan will be discussed at Planning Commission meeting on 2/27/18
- Delinquent Accounts Update

#### Engineer's Report

- Sludge Hauling Contract
- Chapter 94 Municipal Wasteload Management Report

#### Supervisor of Operations

- Pump Station #3 Update
- Treatment Plant Report

#### Solicitor's Report

- Discussion concerning Injection wells

Next Scheduled Authority Meeting – June 26, 2018

#### Adjournment

## Minutes of Meeting

### **West Pennsboro Township Municipal Authority March 27, 2018**

The West Pennsboro Township Municipal Authority met on Tuesday, March 27, 2018, 7:30 AM, at the West Pennsboro Township Municipal Building, 2150 Newville Road, Carlisle, Pennsylvania. The following Authority members were present: Chairman William L. Piper, Vice-Chairman Duff George, Secretary Jane Burke, John K. Bixler III and Gary C. Heishman.

Also present: Nancy Adams, GHD, Wayne E. Myers, Authority Supervisor of Operations, Solicitor Steven Fishman, and Myra Barrick, Administrative Assistant.

#### **CALL TO ORDER**

Chairman William Piper called the meeting to order at 7:37 AM, followed by the Pledge of Allegiance.

#### **PUBLIC PARTICIPATION** - none

#### **APPROVAL OF MINUTES**

*On a **Heishman/Bixler** motion, the Board unanimously **approved** the January 23, 2018 West Pennsboro Township Municipal Authority Minutes.*

#### **NEW BUSINESS**

##### Interview Candidates for WWTP Operator Position

Wayne Myers reported that two candidates will be interviewed for the position of the Wastewater Operator. The selected candidate will work 2 hours at the Wastewater Treatment Plant and then at the Highway Department, as well as every other weekend at the plant.

#### **OLD BUSINESS**

##### Carriage House Sanitary Sewer Easement Extension Agreement

Nothing has been submitted to us yet. Still waiting on two separate agreements – one agreement between SDKM & our Authority and the other between SDKM and Newville Water & Sewer Authority.

##### Red Oak Estates Phase II A & B – Sewer Extension Agreement

Nothing else has been received. Still waiting on several agreements, but they did pay the recreation fees.

##### Chas Finkenbinder Ice Cream/Sandwich Shop @ 113 E. Main Street, Plainfield.

His plan has been recorded.

##### P7/Ritner Land Owner @ 3419 Ritner Highway (Stambaugh)

Their plan will be discussed at the upcoming Planning Commission meeting.

##### Delinquent Accounts Update & Billing Dates

Myra Barrick, Administrative Assistant, provided the delinquent accounts report. A municipal lien will be placed on the property at 10 Greason Road owned by Daniel Define.

The new due date for billing will be the last day of the month. Penalties will be conducted the 1<sup>st</sup> day of the following month, and interest to be applied 15-days following the penalty date.

**ENGINEER'S REPORT**

Sludge Hauling Contract

Notice of Intent is to be sent. Kline's was awarded the bid for the contract.

Chapter 94 Municipal Wasteload Management Report

It was reported that we are not overloaded. A letter will be sent to Newville Water & Sewer Authority to be included in their report.

**SUPERVISOR OF OPERATIONS**

Pump Station #3 Update

Wayne Myers reported that several issues have been addressed and corrected.

**SOLICITOR'S REPORT**

Discussion concerning Injection Wells


Plans have been changed to eliminate the injection wells at the P7/Ritner (Stambaugh) project. Our Board of Supervisors may include restrictions in our Ordinance in reference to injection wells.

**ADJOURNMENT**

The Board meeting adjourned at 8:30 AM. The next Authority meeting is scheduled for June 26, 2018 at 7:30 AM.

  
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John K. Bixler

  
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Jane F. Burke, Secretary

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Duff L. George, Vice-Chairman  
  
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William L. Piper, Chairman

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Gary C. Heishman

**WEST PENNSBORO TOWNSHIP  
MUNICIPAL AUTHORITY MEETING**  
March 27, 2018

Please print and sign your name so that we may properly record your presence at the Authority Meeting this day March 27, 2018 at the West Pennsboro Township Municipal Building.

1.           *Duelyn Swaf*
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